Standards Minutes Format

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| **Meeting:** | *Stesura SDD e prima implementazione* | **Facilitator/Chairperson:** | *Alfonso Rianna* |
| **Date:** | 22-11-18 | **Note Taker:** | Davide Zambelli |
| **Location:** | Università degli studi di Salerno , aula F8 | **Time Keeper:** | Raffaele Dragone |
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| **In Attendance:** | Rianna Alfonso, Zambelli Davide, Dragone Raffaele | | |
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| **Absent:** |  | | |
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| **cc.:** |  | | |
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| **Next Meeting :** | Università Degli Studi di Salerno Aula F.8 in data 10-12-18 | | |

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| **1.** | **Stesura System Design Document** | **A/C/D**  **N/R** | **Person** | **Date**  **Req'd** | **Original Clearance Date for Rolled over actions** |
| **1.1** | Scopi del sistema e design goals | N | Team |  |  |
| **1.2** | Decomposizione in sottoinsiemi | N | Team |  |  |
| **1.3** | Gestione dati persistenti | N | Team |  |  |
| **1.4** | Stesura SDD | N | Team |  |  |

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| **2.** | **Implementazione view** | **A/C/D**  **N/R** | **Person** | **Date**  **Req'd** | **Original Clearance Date for Rolled over actions** |
| **2.1** | Implementazione delle jsp | N | Team |  |  |
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| **…** | **…** | **A/C/D**  **N/R** | **Person** | **Date**  **Req'd** | **Original Clearance Date for Rolled over actions** |
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| **…** | **Next meeting** | **A/C/D**  **N/R** | **Person** | **Date**  **Req'd** | **Original Clearance Date for Rolled over actions** |
| **….** | Università Degli Studi di Salerno Aula F.8 in data 10-12-18 | D |  |  |  |